

**MINUTES  
MEETING OF THE SAN ANTONIO WATER SYSTEM  
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE**

**Wednesday, January 17, 2024**

**9:00 A.M.**

**SAWS Headquarters**

**Tower 2 CR-C145**

**1. MEETING CALLED TO ORDER**

The regular meeting of the Capital Improvements Advisory Committee (CIAC) was called to order at 9:02 AM on January 17, 2023.

**Committee Members Present:**

Ms. Danielle Garcia, District 1  
Ms. Susan Wright, Chairwoman, District 2  
Mr. Thad Rutherford, District 3  
Ms. Kacy Cigarroa, Vice Chairwoman, District 4  
Mr. Michael Hogan, District 6  
Mr. Aaron Elizondo, District 7  
Mr. Shad Schmid, District 8  
Mr. Michael Moore, District 9  
Mr. Louis Ortiz, District 10

**Committee Members Not Present:**

Vacant, District 5  
Ms. Anita Ledbetter, ETJ

**SAWS Staff Members Present:**

Andrea Beymer, Chief Operating Officer  
Juan Gomez, Interim Vice President, Engineering and Construction  
Doug Evanson, Chief Financial Officer  
Donovan Burton, Senior Vice President, Water Resources  
Mary Bailey, Senior Vice President, Financial Services / Controller  
Tracey Lehmann, Senior Director, Development Engineering  
Linda Bevis, Director, Water Resources  
Kevin Boeck, Manager, Budget  
Ben Benzaquen, Senior Financial Analyst  
Bob Johnson, Manager, Engineering  
Rene Gonzalez, Senior Resource Analyst, Water Resources  
Mark Schnur, Senior Resource Analyst, Engineering

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Steven Siebert, Manager, Water Resources  
Daniel Smith Salgado, Planner, Water Resources  
Frances Martinez, Project Engineer, Development Engineering  
Abel Borunda, Project Engineer, Engineering  
Richard Donat, Manager, Engineering

**Others Present:**

Jennifer Ivey, Carollo Engineers  
Jeff Pullin, City of San Antonio

**2. Citizens to be heard.**

There were no citizens to be heard.

**3. Approval of the minutes of the regular meeting of the CIAC of December 13, 2023.**

The minutes were approved as presented.

**4. Briefing on the 2024 SAWS Water Management Plan.**

Mr. Steven Siebert, SAWS Water Resources, presented on the 2024 SAWS Water Management Plan.

**5. Briefing and deliberation on impact fee eligible Water Supply projects.**

Ms. Jennifer Ivey, Carollo Engineers, presented on impact fee eligible Water Supply projects.

**6. Briefing and deliberation regarding the SAWS Maximum Impact Fee.**

Ms. Ivey presented on the SAWS Maximum Impact Fee.

Mr. Hogan motioned for a vote of conditional approval of the SAWS Maximum Impact Fee. Mr. Moore seconded. The committee voted unanimously to approve.

**7. Briefing and deliberation on the Capital Improvements Advisory Committee 2024 Findings Report.**

The CIAC will review the draft 2024 Findings Report and provide comments during the next meeting.

**8. ADJOURNMENT**

The meeting was adjourned at 10:45 AM on January 17<sup>th</sup>, 2024.

APPROVAL:

  
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Susan Wright, CIAC Chairwoman